Woodland Baptist Christian School

A ministry of Woodland Baptist Church

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2026-2027 Theme and Verse

"Unshaken"

Psalm 16:8

"I have set the Lord always before me: because he is at my right hand, I shall not be moved."

School Mascot: Eagles

School Colors: Vegas Gold, Black, and White

School Board and Administration

Pastor

Rev. Tim Gammons

School Board

Mr. Donald Westmoreland
Mr. Thyra Williams
Mr. Josh Mein

School Administration

Mr. Caleb Stephenson, Administrator
Mrs. Hannah Walker, Dean of Women
Mrs. Martha Fulk, Financial Manager

Woodland Baptist Christian School is a direct ministry of Woodland Baptist Church and is prayerfully and financially supported by it. The church's web address is www.woodlandbaptistnow.com

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Introduction

Woodland Baptist Christian School welcomes you, and we are pleased that you have chosen our school for your child's education. Woodland Baptist Christian School is a private co-educational Christian school founded in 1963. Our graduates are readily accepted to Christian and secular colleges and universities inside and outside of North Carolina.

Woodland Baptist Christian School is a ministry of Woodland Baptist Church and is governed by our Pastor, Administrator, and a school board elected from the church membership.

At **Woodland Baptist Christian School**, our mission is reflected in the letters **WBCS**:

- **W:** Winning hearts for Christ
- **B:** Building character through Scripture
- **C:** Cultivating servants for God's glory
- **S:** Shaping minds for excellence

We believe in educating the student academically, as well as spiritually. Character building and morality are high priorities in all our activities. We desire that each student would come to a saving knowledge of the Lord Jesus Christ while enrolled at WBCS. Each faculty member desires that the student will be grounded in God's Word, so that when he/she graduate from WBCS, each person will be a faithful servant for our Lord Jesus Christ.

Our Doctrine

- WBCS holds the Bible to be the inspired, infallible, and authoritative Word of God. (II Tim. 3:16; II Peter 1:21)
- WBCS uses the King James Bible exclusively.
- WBCS believes in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory. (Micah 5:2; Matthew 16:16-17; John 20:31; Acts 1:8-9)
- WBCS believes that the salvation of lost and sinful men, regeneration by the Holy Spirit, is absolutely necessary. (Rom 6:23; John 3:16)
- WBCS believes in the present ministry of the Holy Spirit, by whose indwelling the Christian can live a Godly life. (Eph. 1:13-14)
- WBCS believes in the resurrection of both the saved and the lost; they are saved unto the resurrection of life, and they are lost unto the resurrection of damnation. (I Thess. 4:17; I John 3:2)
- WBCS believes in the spiritual unity of believers in our Lord Jesus Christ. (Matt. 16:18; Eph. 5:23)

Our Leadership

The Pastor:

Pastor Tim Gammons has always had a deep love for Woodland Baptist Church and Woodland Baptist Christian School. His vision and passion have continually centered on seeing every student come to know Jesus Christ as their personal Savior. Pastor Gammons desires for Woodland to be a place where young people are not only strengthened spiritually through the truth of God's Word but also equipped academically to impact the world for the glory of God.

The Administrator:

Mr. Caleb Stephenson serves as the Administrator of Woodland Baptist Christian School with a deep love and commitment to its students and families. His heart's desire is to see every student develop a personal relationship with Jesus Christ and grow in their walk with Him. Mr. Stephenson is dedicated to providing an environment where students are challenged both spiritually and academically, preparing them to serve God faithfully and make a lasting difference in the world.

School Policy

We are glad that you have considered and chosen Woodland Baptist Christian School for the education of your child/children and appreciate the opportunity to minister to your family. We count it an honor and a privilege to be entrusted with them. Although we are pleased to have a part in their lives, you must understand our school's policy.

- Woodland Baptist Christian School is a direct ministry of Woodland Baptist Church.
- We are an independent, fundamental Baptist church school.
- We instill and teach the Holy Scriptures, the King James Version of the Bible, to our students and adhere to and teach traditional Baptist doctrine.

Although our doors are open to others, Woodland Baptist Christian School was established for the members of Woodland Baptist Church; therefore, participants must adhere to the school policies as set forth by the church. Our desire is not to appear harsh, but we believe our policies to be right and fair. Our teachers are saved, active church members, and the educational and spiritual lessons they teach are Christ-honoring and Bible-based.

In accordance with the Bible and the Constitution and Bylaws of Woodland Baptist Church, we acknowledge that the God-ordained authority for the church and its ministries, including the Christian school, is vested in the pastor. Therefore, the pastor reserves the right to implement rules, policies, procedures, and changes as he determines necessary and in the best interest of the church and school, and he has full authority to designate administration and staff to administer these rules, policies, procedures, and changes.

Financial Information

WBCS is a ministry of Woodland Baptist Church and is supported by the church. Parents and friends are encouraged to make tax-deductible gifts to the school whenever possible; however, funds will be designated in a manner deemed necessary by the administration.

The Opportunity Scholarship Program: This program expands school choice in North Carolina for eligible children in kindergarten through 12th grade. This program provides funding for eligible children who choose to attend a participating nonpublic school.

Contact information:
Phone: 1-855-330-3955 (toll-free)
Email: OpportunityScholarships@ncseaa.edu
Fax: 1-919-248-4687

Registration and Enrollment:

To enroll in WBCS, a student must have an application on file, undergo a successful interview with the school administration, and provide a pastoral reference from their local church.

Tuition:

WBCS understands that providing a Christian Education to children is an investment and a sacrifice for each parent. To that end, we strive to keep our tuition prices as affordable as possible.

Payment:

Woodland Baptist Christian School partners with **FACTS Management** to provide families with a convenient and secure way to manage tuition and fee payments. Families can set up payment plans during enrollment or re-enrollment, choosing options such as monthly, quarterly, or annual payments. They can then manage all payments online through their FACTS account. While parents may also come into the school office to pay by cash, check, or card, the school **prefers that all payments be processed directly through the FACTS online portal** for ease, security, and accurate record-keeping.

Late Payments:

Parents are encouraged to make all tuition and fee payments on time. Late payments may result in additional late charges being added to your **FACTS** account. Accounts that remain delinquent may ultimately require the student to be withdrawn from Woodland Baptist Christian School until the account is brought up to date.

Admissions Policies

General Admissions Information:

- Woodland Baptist Christian School admits students of any race, color, nationality, or ethnic origin to all the privileges, programs, and activities afforded by the school.
- Parents interested in enrolling their children in Woodland Baptist Christian School should call the school office to make an appointment to tour the facilities and to discuss the school and its program with the school administration.
- A student is admitted to WBCS based on a personal interview, examination of the student's past school records, references, and availability of openings.
- The school reserves the privilege of accepting or rejecting a student, as it deems advisable.
- Students seeking enrollment in our 3-year-old or 4-year-old Pre-school must be 3 years old and/or 4 years old before entering the designated program.
    - Students must be fully potty-trained before entering Pre-School. (Training pants, such as Pull-ups, are not permitted.)
- Students seeking enrollment in our Kindergarten program must be five years old on or before August 31st.
- Students seeking enrollment in our first grade must be six years old on or before August 31st.
- The administration has the authority to assign the student to the level that is in the best interest of the student.

Grades K5-5th Admission Policy:

It is the policy of the school that those children applying for kindergarten be assessed to determine their physical, mental, and emotional readiness for school. It is our firm belief that children should not be exposed to the rigors of formal schooling until they are ready or required by law (K5 students must be five years of age by August 31 to be eligible. Applicants in grades 1 through 5 must provide a copy of their most recent standardized achievement test results, if available. Parents will be asked to supply as detailed an academic history as possible to determine their child's potential, considering their past performance. The school reserves the right to refuse admission to any student who has deficiencies that exceed the capabilities of our curriculum and staff to address effectively. In general, a student who is two years above the chronological age of the grade level to which he is applying will not be considered for enrollment. A history of behavioral problems that are not typical for his age group, or that are deemed harmful to the academic atmosphere of the class, may result in a denial of admission or disciplinary probation. The school will guard against undue pressure being placed upon students to "make a decision" to accept Christ; however, consistent exposure to the convicting Word of God will be the norm in accordance with our stated mission and purpose.

Grades 6-12 Admissions Policy:

Students applying for admission in grades six through twelve must meet the general, academic, and disciplinary requirements. Students will also be asked to provide a pastoral reference from their home church that they currently attend. We recognize that although our students primarily come from Christian homes, not all of them are born again. Therefore, the gospel is presented regularly to help them understand their spiritual need and lead them to a true faith in Christ. Students must exhibit a desire to attend WBCS and a cooperative spirit in fulfilling their responsibilities to comply with the school's guidelines. The admissions committee reserves the right to assign probationary status to secondary students with academic or character deficiencies.

Continuous Enrollment Contract:

A Continuous Enrollment Contract is signed by the parent/guardian, stating that the child will be continuously enrolled until they graduate from WBCS or until the parent/guardian sends written notification to opt out of enrollment

Facilities and Grounds

People make a place what it is; however, facilities can significantly contribute to the efficiency, potential, and atmosphere of any establishment.

Care of Property

Students respecting and caring for the appearance and upkeep of our school is very important. Therefore, we ask our students to refrain from sitting on desks or tables, defacing school property, throwing objects, littering, or forcing locked doors. The school will not assume financial responsibility for the carelessness of students. Any accidental or willful destruction or marring of school property will necessitate that the student cover the repair or replacement costs at the discretion of the school board (Exodus 22:5, 6).

Off-Limits Areas

For the protection of our students, our property, and the personal belongings of others, the following areas are considered off-limits unless specific permission has been granted by a member of the staff or an official activity is scheduled for that area: parking lots (during school hours), the office, all teachers' desks, classrooms other than your own, lockers other than your own, vehicles other than your own, the storage areas, and the outside storage building. Students are asked not to be in the classrooms during lunch/break without permission. For the sake of safety, we kindly request that our students not be on campus when school is not in session, unless they are accompanied by a staff member.

Attendance Policies

General Attendance Policies:

Regular attendance is essential for successful academic progress. Absences and tardies should be avoided if possible. Permissible reasons for excusing an absence include the following**: illness or injury, quarantine, death in the immediate family, medical or dental appointments, court proceedings, educational opportunity (prior approval needed), or other emergencies.** Limited family trips may be excused, provided that the student has passing grades and completes a **pre-planned absence form before the absence to make up missed work**. When an absence occurs, please send a written excuse or an email to the school office before or on the day the student returns to school. The excuse should indicate the date and the reason for the absence as required by state law. Failure to do so will result in the absence being counted as unexcused, and an academic penalty may be assessed.

Elementary Absences:

Elementary students must be present for 3 ½ hours or more to be counted present for the day. Middle and High school students must be at school by 10:00 am to be counted present for the day.

A student who has more than twenty-five days of absences per year subjects themselves to failing or summer school regardless of their grades if the school deems it in its best long-range interest. The principal will contact parents regarding any attendance issues.

Middle/High School Absences:

A student may not miss more than five class periods of any one class during each nine-week grading period for any reason other than a school-sponsored activity or a college visit. Over 15 minutes of missed class time will be counted as an absence**.**

Students who have more than 25 absences from any one class during the year will not be permitted to participate in extracurricular activities and may be subject to failing the course or attending summer school, regardless of their overall grades. Spending time in the office due to illness will be counted as a class absence.

Tardies (K5-12th Grade)

Students who are not seated in their desks when the bell rings, are considered tardy to class.

Students who accumulate three or more unexcused tardies within a nine-week period will be assessed one unexcused absence. **A doctor's note is required for all medical or dental appointments to be excused.** All first-period tardies will be marked unexcused until a note is received in the office. The note from the parent should be received in the office within one day of the tardy.

School Day Arrival and Dismissal

- Day care is available from 7:00 a.m. to 6:00 p.m. to accommodate students arriving early or staying late.
- The school day begins at 8:00 a.m. for grades K3 through 12.
- School ends each day at 2:20 p.m. for grades K3 through 5, and 2:30 p.m. for grades 6 through 12.
- Elementary car riders and elementary day care students are dismissed by the supervising teacher at 2:20.
- Students arriving on campus before 7:45 a.m. must report to the before-care teacher in the cafeteria.
    - The before-care teacher will sign in the student's time of arrival in the morning care.
    - Students on campus before 7:45 a.m. are charged a daycare fee (see price list).
    - Students are dismissed from the morning care at 7:45 to go to their rooms.
- Students on the school campus after 2:30 (K3-5) or after 2:40 (6-12) are required to be under adult supervision (coach, teacher, after-school care staff).
- The after-school care staff will sign up and sign out students at the time of arrival and departure at after-school care.
- Students on campus after 2:30 (K3-5) and 2:40 (6-12) p.m. will be charged a daycare fee (see price list).
- Students are not allowed to congregate in unsupervised areas during either before-school care or after-school care.
- All charges for before/after school care will be posted to your FACTS account weekly.

Closed Campus Policy:

WBCS operates according to a closed campus policy for the protection of students and the peace of mind of their parents. Students must stay on campus from the time they arrive, even if homeroom has not started, until their expected departure time after school, unless parental permission has been verified with the office by note or telephone. Students leaving campus without checking out at the office will be subject to disciplinary action. After 8:00 a.m., all parents and visitors must sign in at the main office before visiting a classroom or going to lunch.

Campus Visitors:

We welcome alumni, the families of current students, and prospective students to WBCS; however, we kindly request that all visits be arranged in advance through our office. As part of our efforts to protect our students and our property, guests will be issued a visitor's pass for identification purposes. All visitors granted permission to visit during classes or lunch are expected to follow our conduct guidelines.

Withdrawal from School:

The office needs to be notified in writing by the parents of the student's withdrawal. WBCS will send records to the students' new school upon the new school's request, provided the students' financial responsibilities have been met. The book and registration fees are non-refundable. Tuition for the month in which the student is withdrawn will be due and must be paid before records can be sent. In addition, all textbooks, equipment, uniforms, and materials must be turned in on the day the student is withdrawn, so that the student's records can be forwarded to the school to which they are being transferred.

Chapel:

Our weekly chapels are of great importance. They are designed to edify our school family. We strive to incorporate a pleasing and godly blend of music involving both faculty and student leaders in their presentation. We invite preachers from local churches, missionaries in the area, college representatives, and groups. **Chapel is required for all full-time or part-time students.**

Educational Opportunities, School Trips and Competitions

Field Trips:

Educational field trips are planned for every grade level. Students are expected to participate unless providentially hindered and to conduct themselves in a manner that reflects well on our group, as a testimony to those who will see us. The teachers will inform parents of the trip's date, location, and other details in sufficient time for them to make appropriate preparations. For most field trips, school attire is the norm; however, there may be occasions when the administration deems it best to inform parents of an alternative. Elementary parents are welcome to attend and are often asked to help as group leaders. Parents who serve in this capacity must adhere to the Parent Chaperone Guidelines. Siblings are not permitted to attend grade-specific field trips.

- Students who do not go on the class trip will be counted absent for the day.
- A student may come to school if there is an unforeseen circumstance hindering the student from going on the trip. The student will not be counted absent and will be given assignments to be completed under the supervision of a teacher.

Fine Arts Performances & Competition:

All elementary, middle, and high school fine arts performances and competitions are required as part of any fine arts class (music, art, speech, etc.). Specific performance expectations will be communicated prior to all performances and competitions.

Junior Trip:

Each year, during US History, the junior class takes a trip to Washington, DC.

A junior who does not go on the class trip will be required to attend school while the class is away. Non-attendance at school will be counted as an unexcused absence and will result in academic penalties.

The following guidelines apply to junior trip participation:

Academics	Must have a "C" average in every class at first quarter report cards
Attendance	Must not have more than five absences in the first quarter
Disciplinary	Must not have been suspended from school prior to the trip
Financial	Must not be more than 60 days delinquent to the school
Trip Fee	Hotel and transportation costs will be covered by tuition at WBCS; all food and extra spending will be the students' responsibility.

All junior trip requirements are at the discretion of the Administrator.

Senior Trip:

As a capstone to their high school years, the WBCS seniors take a class trip for no more than six days and five nights. The seniors attending will cover the cost of the trip through a class fundraiser and/or their own personal resources. **Students who choose not to participate in this class trip will be responsible for paying their portion of the expenses if they do not inform the administration before the end of the first quarter of the school year.**

Academics	Must have a "C" average in every class for the year
Attendance	Must not have more than fifteen absences for the year
Disciplinary	Must not have been suspended from school prior to the trip
Financial	Must not be more than 60 days delinquent to the school
Trip Fee	A senior trip fee will be added to the senior school fees, to be used as a down payment toward the class trip, if the students have not raised enough funds by January 1.

All senior trip requirements are at the discretion of the Administrator.

College Visits:

We encourage our students to visit colleges with parents. The college visit will be considered an excused absence if the student completes and submits the planned absence form in accordance with the student handbook. For the college visit not to be counted as an absence, the college visit form must be signed by the college admissions counselor and returned to the attendance secretary.

Fundraising:

The school's position is that operational expenses should not rely on unstable fundraising resources but should be covered through tuition and systematic giving. To keep tuition as low as possible while still offering a quality program, it is necessary to support capital expenditures for the refinement and expansion of our programs and facilities through carefully chosen fundraising efforts.

Fundraising efforts for classes, teams, or groups within the school must have approval from the administration. These fundraising efforts should not conflict with other school events. Funds raised for a specific cause must be used for that cause. Funds can be divided within a class/group for a particular event based on participation in the fundraiser. However, all monies raised beyond the individual requirement will be allocated towards the general expenses of the event or cause and cannot be refunded to a particular student or family. Fundraising efforts cannot be used for personal gain.

Health and Safety

Fire and Health Inspections:

Inspections are conducted once each school year by the Forsyth County Fire Marshal's Office and the Forsyth County Health Department.

Health and Records:

All new Kindergarten and 1st-grade students are required by state law to undergo a kindergarten assessment before starting school for the first time. Any students enrolling in a traditional school setting for the first time are also required to undergo a physical examination. (ex. Homeschool students transitioning to a full-time student at WBCS.) State requirements mandate that each student enrolling at WBCS be up to date on immunizations before the start of school. K5, 7th grade, and 12th grade have boosters that are required. WBCS accepts religious and medical exemptions for the state immunization requirements.

Parents have 30 calendar days from the first day of attendance to provide an immunization record or to begin receiving the required immunizations. If neither action takes place, the student will be suspended on the thirty-first calendar day until proof of vaccination is presented to the administration.

Communicable Disease Policy:

It is the responsibility of the parent or guardian of a student to inform the school of the student's infection with any serious and continuing communicable disease upon enrollment application (for a new student) or at the time of diagnosis (for a current student).

While it is not the desire of Woodland Baptist Christian School to discriminate against any student, the school faces the challenge of providing a safe environment for those students entrusted to its care. It is the school's intent to protect all students from exposure to serious illness. Woodland Baptist Christian School is not physically equipped to care for the needs of a very ill student or any student with a severe or chronic communicable disease.

Therefore, out of concern for the welfare of all students, it is the school policy to deny admission to, or to require dismissal from, the school for a child with a serious and communicable disease. Any student who is denied acceptance or dismissed due to a communicable disease will not be permitted to enroll or re-enroll in regular classes until he has been medically diagnosed as no longer carrying the disease.

This policy applies to diseases such as, but not limited to, syphilis, gonorrhea, AIDS, etc. Students who test positive for HIV are included in this policy.
Upon having the following illnesses, a student must have consent from either a physician or the Health Department to return to school: Measles, Mumps, "Pink Eye" conjunctivitis, Ringworm, Scarlet fever, Streptococcal sore throat, or Whooping cough.

A physician may re-admit a student to school upon having the following diseases: Chicken pox, Colds, Head Lice, Influenza, Pneumonia, or Covid-19.

Sickness and Medication:

Any student whose temperature is 100 degrees or more, or who complains of nausea within 24 hours prior to school, should not be sent to school. If the child develops a fever or begins to exhibit symptoms, parents will be contacted and asked to bring their child home promptly. If a child needs to take medication during the school day, the parent must provide the medication and instructions to the office upon arrival at school. It is understood that parents will hold WBCS harmless for administering medicine as directed by the parents.

A permission to administer medication form must be on file in the FACTS online portal.

WBCS Policy Regarding Lice:

If it is suspected that a student has live lice, a designated staff member, along with an assistant, will conduct a check to confirm or deny the presence of lice. If confirmed, the school will notify a parent to pick up their child from school. Before returning to school, the child will need to be treated, and the parent must provide proof of purchase of the treatment solution.

Security:

Woodland Baptist Christian School is blessed to have a dedicated School Resource Officer (SRO) on campus who oversees all aspects of campus safety and security. The SRO is responsible for ensuring that all security measures are in place and functioning properly to protect our students, staff, and visitors. This includes monitoring potential external threats, coordinating emergency response procedures, and maintaining a secure and prepared environment at all times. Through the presence and diligence of our SRO, Woodland Baptist Christian School remains committed to providing a safe and protected learning environment where students can grow academically and spiritually.

Inclement Weather Policy:

The Schoolcast system is used to notify you of weather-related closings via text message or phone call. You may also check WXII, WFMY, Facebook, and Instagram. Generally, we follow WSFCS guidelines for closings. We will do our best to give you as much advance notice as possible. Parents are advised to use their own discretion when making a final decision, taking into account the prevailing road conditions.

General Information

Lockers:

All students in grades 6-12 are to use the locker assigned to them. It is their responsibility to keep their locker clean and orderly. Tape or other sticky substances should not be used in lockers, as this leaves a residue. Magnets or "sticky tack" will work. Open drinks or food are not allowed in lockers. Students are not to put pictures of movie stars, musicians, or public figures of questionable character in their lockers. The administration reserves the right to ask students to remove any images, etc., deemed unwholesome. Lockers are school property, and the administration or maintenance staff may conduct regular inspections of lockers without prior notice. Students are not to go into others' lockers. For the safety of the students, nothing is to be placed on the floor. Students may retrieve unauthorized items from the office. Students are not to change assigned lockers without permission from the office. If a student chooses to use a lock on their locker, a copy of the key or combination must be given to the office.

Lunch Program:

WBCS offers a hot lunch program to students in grades K-12. Lunches are charged to the FACTS management account. Students may bring their own lunch and purchase beverages and other food items separately. K3-5th-grade students are served a full lunch and cannot select individual items.

Student Drivers and Parking Permits:

Students who are legally eligible to drive must fill out the student driver form included in the FACTS enrollment packet. Students are given a parking permit to display on the rear-view mirror of their vehicle. Students are to park in the designated area. Unauthorized vehicles can be towed at the owner's expense. Driving to school is a privilege that will be forfeited if the student does not abide by the safety and procedural guidelines outlined on the form. Students who drive recklessly on campus will be dealt with in the following way:

- First Offense: Warning Letter
- Second Offense: Loss of drive to school privilege for two weeks
- Third Offense: Drive to school privilege revoked for the rest of the year

The following rules and regulations apply to students driving vehicles to school:

- There is no fee for parking a vehicle on campus; however, all vehicles parked on campus by students must be registered in the main office by completing the Student Parking Registration Form in FACTS.
- Students must have a valid driver's license and a valid form of insurance to drive to and park at Woodland Baptist Christian School
- Students must park in the designated student parking in the "bus parking lot" and park evenly between the marked parking lines.

- Students are required to arrive on and leave campus in an orderly manner.
- Students are not to screech tires, nor play loud music, and reckless driving is prohibited.

  ***This includes when leaving school from athletic practice or any other after-school event.**
- The maximum speed for vehicles on campus is 10 mph.
- Students are not to park their vehicle at the back of the building for athletic practice or games, due to the after-school care using the area to go to and from the playground, and parents picking up children.
- Students are to come immediately into school upon arrival at campus and are to leave by 2:40 p.m. at the end of the day.
- Students are not allowed to congregate at their cars or other cars before, during, or after school, nor drive randomly in the parking lot with other students.
- Students are not allowed to go to their cars during school hours without checking out and checking in at the school office, and must exit and enter from the main entrance of the building.
    - If a student is caught in the parking lot during school hours without permission from a teacher or administration, the student will be considered "skipping" class and will be subject to demerits and/or detention.
- A student driver must also have written permission from his/her parents to transport student passengers.
- While a student vehicle is on school property, the administration has the right to search the car, if necessary, without obtaining permission from the student, parent, or the owner of the vehicle.

Personal Electronic Devices:

Woodland Baptist Christian School desires to help educate students to become godly and discerning users of modern technology. While we understand the importance and benefit of cell phones in everyday life, we have found that they can be detrimental to the educational process if not appropriately monitored. In addition to students being distracted by sending and receiving data (text messages, photos, etc.), cell phones and other electronic devices can be used to gain unauthorized assistance in testing or other school assignments. Similarly, when using a cell phone, students can also potentially access websites that are normally blocked on our school computer network. Thus, to maintain an optimal learning environment, WBCS has adopted the following cell phone policy.

Elementary Electronic Policy:

Cell phones, smartwatches, tablets, and other electronic devices are not permitted during the school day. All electronic devices must be turned in to the student's 1st period teacher.

Middle/High School Cell Phone Policy:

- Students are not allowed to use cell phones or smart watches during class hours (8:00 am – 3:00 pm).
- Students will turn all cell phones and smart watches into the 1st period teacher to be secured in the class phone locker. Devices will be returned at the end of 7th period.
- Cell phones are permitted on school trips and activities unless otherwise specified.
- If a student chooses to violate the cell phone policy, the appropriate demerit penalty will be assessed.
- Cell phones and personal electronic devices used or suspected to be used for any inappropriate calls, texts, social media, internet searches, or questionable material is subject to confiscation and may not be allowed to be brought on campus for the remainder of the semester or a length of time decided by administration.

Office Hours:

The WBCS Office is open from 7:30 A.M. until 4:00 P.M. each regular school day. Please call the office at (336) 969-2088 to schedule an appointment with a member of the administration or to ask any questions.

Parent-Teacher Conferences:

As a rule, teachers are on campus until 3:30 P.M. each day. Parents are encouraged to call ahead for an appointment, as faculty members have periodic after-school duties and may not be available for an unscheduled conference.

Academic Information

WBCS is registered with the North Carolina Office of Non-Public Education as a private educational institution. Our curriculum meets or exceeds state requirements as well as the general college admissions standards of most state, private, and Christian colleges and universities. WBCS graduates have successfully completed degrees at many state and private colleges and universities

Drop/Add Procedure:

Students who desire to drop or add a course must bring a note from their parents giving permission for the administration to make the change. Courses cannot be dropped or added after the second week of school.

Dual Enrollment Policy:

A student may enroll in a dual enrollment course offered through or approved by WBCS as a Junior or Senior if the student meets the following criteria:

1. Passing grades in all subjects and a cumulative GPA of 3.0 at WBCS and maintains a 2.0 in college classes.
2. Dual enrollment courses can be taken in place of WBCS courses
3. Dual enrollment students must take a minimum of four classes at WBCS as a junior, and three as a senior.
    - **Juniors: Bible + two core classes + 1 elective is required to be taken at WBCS**
    - **Seniors: Bible + one core class + 1 elective is required to be taken at WBCS**
4. Science and History courses cannot be taken as core classes through dual enrollment and must be taken at WBCS or an approved homeschool. **(Homeschool guidelines would then apply)**
5. All dual enrollment students must take Bible at WBCS, and must attend all weekly chapel services, including school revivals.

Homeschool Policy:

Students who choose to enroll at WBCS, and choose to complete some courses through homeschool must adhere to the following guidelines:

1. All students in grades 6-11 must take a minimum of four classes at WBCS
    - **6th-11th Grade: Bible + two other core classes are required as three of the four**
2. Seniors must take a minimum of three classes at WBCS
    - **Seniors: Bible + one core class + 1 elective**
3. Transfer senior students must take a minimum of four classes at WBCS
    - **Transfer Seniors: Bible + 2 core classes + 1 elective**
4. All homeschool students must take Bible at WBCS, and must attend all weekly chapel services, including school revivals

Exceptions can be made for students under special circumstances and must be approved by the administrator. Journalism may be a required class in some years due to class size and will be evaluated on a year-to-year basis.

Early Release:

Students in grade 12 are permitted to leave school on days they do not have a 6th or 7th-period class, but still must sign out in the office if leaving before 2:30.

Examination Policy:

1. Students in grades 9-12 take exams in all major subjects.
2. Exams count for 1/5th or 20% of final grades for students in grades 9-12.
3. Students in grade 12 may be exempt from second-semester exams provided they meet the following criteria:
    - A minimum of 90% cumulative average in the 3rd and 4th Quarters.
    - No more than five absences in that class during the 3rd **AND** 4th Quarters. Administrative review for absences greater than five due to extenuating circumstances (death in the family).
    - The cut-off date for exemption is one week before exams.
    - Students who receive more than ten demerits for the school year will not be eligible for exam exemptions.
4. Students who have a class that does not give an exam, do not need to be at school during that time block.
5. Any student who is exempt from the exam but would rather take the exam will be allowed to do so, even if all the students are exempt.

Grade Reporting & Records

Grading Scale for 1st-8th

Grading Scale	Rating
A (90-100)	Excellent
B (80-89)	Good
C (70-79)	Average
D (60-69)	Poor
F (Below 60)	Failing

Grading Scale for 9th-12th

Grading Scale	Quality Points	Rating
A (90-100)	4.0/4.5	Excellent
B (80-89)	3.0/3.5	Good
C (70-79)	2.0/2.5	Fair
D (60-69)	1.0/1.5	Poor
F (Below 60)	0	Failing

GPA: Class rank is calculated based on students' GPA on a four-point scale. This is used in grade 11 to determine Junior Marshals**,** in grade 12 to determine the Valedictorian and Salutatorian, and in any other area where class rank is used.

Report Cards: are issued every nine weeks to keep parents informed and to enable them to address deficiencies. Kindergarten has a report that is filled out by each teacher.

Progress Reports: are issued at the four-week point during each quarter.

Permanent Records

A cumulative record folder is maintained for each student in the office. These records are confidential but are available for teacher use as needed for instructional and support purposes.

Teachers should not remove cumulative record folders from the office without express permission from the administrator. When removal is approved, the utmost care must be taken to ensure records are not left unattended or exposed.

A student's cumulative record includes data such as attendance, immunization records, academic progress, and social development throughout their years in school. Accurate, neat, and complete information must be maintained in each record.

When a student transfers to another school, the cumulative record will accompany the student. For grades 1–8, the entire cumulative record folder is typically transferred. For grades 9–12, only the transcript and medical records are transferred unless the receiving school specifically requests the whole folder.

Records for former students and graduates are securely maintained in the office under the supervision of the records secretary.

Graduation Requirements for High School

Bible	1-4 credits	One each year in attendance at WBCS
English	4 credits	
Mathematics	4 credits	One must be Algebra I
Science	4 credits	One must be Physical, and one must be Biology
Social Studies	4 credits	World History/Gov't/ Economics/U.S. History
Electives	5 credits	
Physical Education	1 credit	
Health	0.5 credits	
Total	**23 ½ -26 ½ credits**	

Honors & Awards:

Honor Graduate Requirements - Students must have a cumulative grade point average of 3.50 from the ninth through the twelfth grade. The average is figured using the 4.00 grade scale. (4.00=A, 3.00=B, 2.00=C, 1.00=D). The overall average is calculated by adding the yearly grade points for each course and dividing by the number of courses.

Valedictorian/Salutatorian/Scholarship Medallion Requirements:

1. The student must have attended WBCS full time (5 classes) for a minimum of three years
2. The student must earn a minimum of 18 credits at WBCS
3. The student must have taken all core classes at WBCS or through dual enrollment with WBCS
4. Dual enrollment students are eligible for all awards, and dual enrollment classes are recorded as honors classes

Bronze, Silver, and Gold Medals - Graduating seniors who meet the following grade point requirements for grades 9-12, will qualify for a bronze, silver, or gold medal:

- Bronze 3.30 through 3.59
- Silver 3.60 through 3.99
- Gold 4.00 and above

Grade Classification:

Kindergarten:

The kindergarten child must demonstrate that they have acquired the basic skills of recognizing the alphabet, both written and orally, and understanding the phonetic sounds, and must be able to apply this knowledge to reading simple words and sentences. The student must be able to count, write, and recognize numbers from 1 to 100. The student must demonstrate the social skills necessary to function effectively in the first grade.

1st-5th Grade:

Emphasis is placed on fundamentals. The student is promoted if they have not missed more than 20 days of school and have made a passing grade in math, reading, language, Bible, and at least one other subject.

6th-8th Grade:

To be promoted, a student in grades six, seven, or eight must pass all classes. Any failed subjects may be made up in summer school. The student must not have been absent more than 20 days.

9th-12th Grade:

- A freshman is a student who has passed all courses in the eighth grade.
- A sophomore is a student who has completed five units of credit by the end of the freshman year.
- A junior is a student who has completed 10 units of credit by the end of the sophomore year
- A senior is a student who has completed 15 units of credit by the end of the junior year. Summer school may be required to earn the necessary credits for classification.

Class Track: **Honors Course Available**

9th Grade	10th Grade
English I**	English II**
PE/Health	Bible II
Bible I	Geometry**
Algebra I**	Government & Economics**
Physical Science**	Biology**
World History**	Spanish I/Elective
Elective	PE/Elective

11th Grade	12th Grade
English III**	English IV**
Bible III	Bible IV**
US History**	Anatomy**
Spanish II/Elective	Journalism
Algebra II/Consumer Math**	Elective
Chemistry**	**Pre-Calculus/Financial Management
Elective	

****Spanish I, II, Algebra II, and Pre-Calculus can be opted out with the class opt-out form. Most UNC system and other major universities require two years of a foreign language, Algebra II, and Pre-Calculus for admission.****

Honors Courses:

As a general rule, an "honors designation" will require 25-50% more work and more essay questions on tests. These courses will also have the following impact on our four-point scale: **0.5 additional quality points will be added**, as outlined in the scale above.

Homework Policy:

Reasonable amounts of homework are given for practice and mastery of concepts taught, for drill, for remedial activity, for enrichment, or for special projects. A set schedule and a designated, quiet workspace are essential for completing homework effectively. Parents should check with their child's teacher(s) if their child is spending an inordinate amount of time on homework to find out if the child is using their time wisely at school**. Teachers are instructed not to assign homework for Wednesday nights to encourage attendance at mid-week services. Parents should be aware that work that is due on Thursday might have been assigned several days earlier**.

Written homework should not be assigned over the weekend (i.e., assigned Friday, due Monday). It can be assigned on Friday to be due on Tuesday or later. Nights that Woodland Baptist Church has revival/special services; homework is not assigned.

Make Up Work Policy:

Generally, students have twice as many days as they were absent to make up the work they missed.

- In grade nine and above, it is the students' responsibility to contact their teacher(s) to determine what assignments, tests, quizzes, and projects were missed. Teachers will have the work ready for the student on their first day they return to school.
- Any student who has an extended absence (hospital stay, death in immediate family, etc.), a plan will be made for them that includes the teacher, parents, and administrator.
- An absence for a student due to a sporting event with WBCS will be treated like an excused absence
- A student who misses school the day of a quiz or test will be expected to take the quiz/test on their first day back. Any new assignments given on the day of the absence will fall under the excused absence policy.
- Any student who misses school participating in fine arts will only be required to make up any missed quizzes or tests and will be given a 100 for any daily grades or "graded seat work."

For Example:

1 day absent = 2 school days to turn in all makeup work

A student who is absent on Friday, will have a due date of Wednesday for all makeup work

Honor Rolls:

Grades K5-12 students will be recognized on one of three honor rolls according to the following guidelines:

Grades will be run on the Friday before the awards service

- **Principal's List**: Student with the highest average combined in all classes for grades 1-12
    - Students in grades 11 and 12 must have taken all core classes at WBCS to be eligible
    - Students who take core classes through dual enrollment or homeschool will not be eligible due to grades in those courses not being available when report is run
- **"A" Honor Roll:** Student with an "A" (89.5+) average in all subjects on their final year-end average
- **"AB" Honor Roll:** Student with an "AB" (79.5+) average in all subjects on their final year-end average

Summer School Requirements:

Students who do not meet the required academic standards during the school year may be required to attend summer school as determined by the administration. Participation in summer school is necessary to ensure academic progress and to promote students to the next grade level. Families are responsible for paying the assigned teacher directly, and all fees must be paid in full before the start of summer school sessions.

- **Elementary:** Students who fail a core subject must complete 25 hours of summer school at WBCS to be promoted. **The administration and the teacher will have the final say if they believe a student needs to repeat a year.**
- **6th-12th Grade:** Any failing grade in a core subject will require 25 hours of summer school at WBCS. The summer school average and the final report card average will be combined to determine the final grade.
- If a 12th-grade student fails three or more courses, that student will be retained and will not participate in the graduation ceremony, and will not receive a diploma.
    - **Elementary Summer School- $300.00**
    - **Middle & High School Summer School- $300.00 per subject**

Standardized Testing:

The Iowa Assessment is administered each spring to students in grades kindergarten through twelve. The tests are computer-scored, and the resulting report becomes a part of the student's permanent record. Each year, sophomores and juniors are required to take the Preliminary Scholastic Aptitude Test (PSAT), which is a practice test for the SAT. All college-bound seniors who have not already done so are encouraged to take the SAT (Scholastic Aptitude Test) before graduation from WBCS.

Dress Code

Boys:

- **Jeans/Pants & Shoes:**
    - Oversized, tight-fitting, or skinny pants or jeans are not to be worn
    - No jogger-style pants are to be worn (elastic around ankle)
    - Must fit at natural waistline
    - Pants must not drag on the ground or be unhemmed or frayed at the bottom
    - Pants must not have holes, worn places, or be torn
    - Undergarments should not be visible at any time
    - Belts must be worn at all times (6th-12th)
    - Only young men in K5-2nd may wear sweat/nylon pants
    - Shoes and socks are to be worn at all times. Sandals are not permitted.

- **Shirts:**
  - All shirts must have a collar (3rd-12th)
  - T-shirts are allowed for grades K3-2nd only. Shirts should not promote things that glorify the world, such as movie stars, musicians, or questionable activities or establishments.
  - Polo shirts and button-up shirts must remain buttoned while on campus (one button can be undone on a dress shirt and possibly two on a polo, depending on style)
  - Zipper/button-up style pullovers worn over a polo/dress shirt may be worn outside the pants (must not be more than 6 inches below the waistline)
  - Undershirts must also meet the school dress code

- **Jackets/Hooded Sweatshirts and Hats:**
  - Hooded sweatshirts will not be allowed on chapel days
  - Students must always be in dress code under the hooded jacket/sweatshirt on non-chapel days (belt on and shirt tucked in).
    - **First offense-** Warning
    - **Second offense-** Student loses hoodie privileges for the remainder of that semester
    - **Third offense**- Student loses hoodie privileges for the remainder of the school year
  - A student's head should not be covered at any time while on campus

- **Shorts:**
  - Not classroom attire for our preschool
  - Are not to be worn at any time on campus, including attending a sporting event or after practice.
  - Shorts may be worn during PE classes and during athletic participation
  - Students who have PE 1st period may arrive at school in PE uniform
  - Students who have PE for their last class may leave campus in PE uniform
  - If students are staying for anything after school, they must change to school dress code

- **Jewelry:**
  - Young men are not permitted to wear earrings or plugs for pierced ears on or off campus.
  - Bracelets (including string or silicone), necklaces, or chains are not to be worn in school or to any school function or activity that WBCS is participating in.

- **Hair:**
    - Hair must be above the eyebrows without being combed over. (minimum one finger length)
    - Hair should not be longer than 3.5 inches from the scalp
    - Hair must be off the ears.
    - Hair must be above the collar, not bushy or flipped up. Mullet style/Mohawk haircuts will not be permitted.
    - Sideburns should be no longer than the bottom of the ear.
    - Facial hair of any style is not permitted. Students must be clean-shaven.
    - Hair/eyebrows should have no uneven layers, lines, or designs cut into it.
    - Partially shaved or dreadlocks/braid styles are not permitted.
    - Hair must be natural color. No dyes, highlights, bleaching, or color alterations

- **Chapel Day:**
    - Button-down dress shirts are required (short or long-sleeved, no polo style shirts)
    - A regular tie or bow tie is required and must be properly tied and at the correct length
    - Dress slacks are required, no denim
    - Dress shoes, Hey Dudes, or other dressier slide-on shoes are required, no tennis shoes or other casual shoes are permitted
    - No Hawaiian shirts are permitted
    - Hooded sweatshirts are not permitted

Girls:

Dresses and Skirts:

- Hemline must reach the bottom of the knee in front and below the bend of the knee in back when standing; must reach the top of the knee when sitting.
- No hi-low hems, tunic dresses, or see-through overlays that do not meet the required length.
- Slits may not open higher than the top of the knee and must be sewn or pinned.
- Dresses and skirts must not be tight-fitting, see-through, or reveal the outline of undergarments.
- Necklines must be no lower than 3 inches (4 fingers) from the clavicle bone; no cleavage may show.
- Sleeveless dresses must cover the top of the shoulder and be modest under the arm; straps under 2 inches require a covering.
- Cold shoulder styles must have wide, solid shoulder coverage.
- Strapless or halter dresses are not permitted.
- If a lace yoke is worn, undergarments must be the same color.

Tops, Shirts, and Sweaters:

- Must be modest in cut, not tight, not see-through, and no low fronts, backs, or arm openings.
- Neckline must be no lower than 3 inches (4 fingers) from the clavicle bone.
- No cleavage or midriff may show at any time (standing, sitting, bending, or raising arms).
- Camisoles or tank tops must be worn under another garment.
- Sleeveless tops must follow the same modesty requirements as dresses.
- Strapless, halter, or excessively casual T-shirts (raglan, graphic, etc.) are not allowed.
- A solid-color T-shirt with a small logo (front right shoulder area) is acceptable.
- No writing or designs that draw attention to anatomy.
- Lace yoke tops require undergarments of the same color.

Outerwear/Piercings:

- Hooded sweatshirts are not allowed on chapel days.
- Dress code compliance is required under the hoodie on non-chapel days.
- No more than 2 piercings in the ear, no other piercings are acceptable

Leggings:

- Footless leggings or tights may be worn only with boots or socks covering the ankle and must not be worn as pants.

Slacks, Jeans, and Shorts:

- Not permitted on campus at any time, including after-school events.
- Students may not change into pants before leaving school.
- Shorts are not classroom attire and may not be worn on campus except for athletic participation.
- Shorts must touch the top of the knee when standing

Shoes:

- Shoes must be worn at all times. Sandals, boots, and tennis shoes are permitted. Classic Crocs are not allowed.

Hairstyles:

- Must be modest and appropriate for a Christian young lady.
- Partially shaved styles are not permitted.
- Only natural-looking colors or blended highlights allowed.
- No unnatural colors, two-tone layers or highlights.
- Fairy hair and tinsel hair are not permitted

Chapel Attire:

- Students must wear dress or “Sunday best” clothing with dress shoes.
- T-shirts and denim skirts (including partial denim) are not permitted.
- Exception: Denim dress jackets or vests may be worn as coverings.
- Casual shoes such as tennis shoes, flip-flops, and Sperry-style shoes are not allowed on chapel days.

Discipline

Elementary Discipline:

WBCS’s philosophy of discipline at the elementary level centers on a cooperative effort among the classroom teacher, administration, and parents to actively address the root of students' behavioral issues while at school. We desire that through the discipline process, students will be restored to a proper relationship with their authorities and classmates, ultimately producing a lasting heart change that will be evident in their behavior.

Each classroom teacher utilizes an individualized classroom management plan to address minor behavioral infractions that occur in the classroom, such as talking without permission, etc. When it becomes apparent that the student is not responding appropriately to the first level of discipline, the teacher has the authority to implement a second level of discipline in the form of demerits, which provides a sense of accountability for both the student and their parents. Whenever demerits are issued, the student will receive a demerit slip that states the reason for the demerits and the number of demerits being assigned. This slip will be sent home with the student for parental review. The demerit slip will then be signed by a parent and returned to school the next school day. Depending on the nature of the offense, the student’s parents may be contacted by either the classroom teacher or the administration to discuss the situation.

An accumulation of demerits of more than 40 in one semester can result in the removal of the student from school for the day, one to two days of out-of-school suspension, and possibly expulsion as outlined below:

- **40+ demerits:** Removal from school for the remainder of the day
- **50+ demerits:** Out of school suspension for one day w/ an academic penalty on all missed work
- **60+ demerits:** Out of school suspension for two days w/ an academic penalty on all missed work
- **70+ demerits:** Subject to expulsion per board review

The administration reserves the right to use other forms of alternative discipline for suspendable offenses when deemed appropriate. When a student accumulates 30 to 40 demerits, an in-person meeting will be held by the administration with the student, their parents, and the classroom teacher. During this meeting, a behavioral agreement will be established that outlines the demerits previously issued and explains what the student and parents can expect if any additional demerits are earned.

Demerits are tallied on a semester basis and will revert to zero for each student at the beginning of the second semester. Any student who accumulates 60 or more demerits in either semester will not be permitted to re-enroll without approval from the administration and board.

Demerits can be issued, but are not limited to the infractions listed below. The Discipline Committee Review Board will decide any matters not listed. Repeated infractions can result in an increased number of demerits issued. Other forms of discipline, such as lost privileges and/or additional assignments, may be used in conjunction with demerits.

Excessive talking during class: 5

Disruptive classroom behavior: 5

Unfinished schoolwork (class/home): 5 plus academic penalty

Dress code violation: 5

Horseplay: 5

Violation of playground rules: 10

Inappropriate behavior:

- In line- 5
- Bathroom- 5
- Lunchroom- 5
- Hallway- 5
- Chapel- 10

Forms of Dishonesty:

- Lying- 15
- Cheating- 15
- Forgery- 15

Language

- Crude of inappropriate-5
- Profanity- 10
- Vulgarity- 20

Direct Disobedience/defiance- 15

Disrespectful actions and/or words toward authority- 15

Inappropriate use of technology

- Chromebook- 10
- Cell phone/tablet/smart watch- 5

Unkind behavior towards classmates- 10

Destructive behavior towards others- 10 and the cost of replacement

Destruction of school property- 10 and the cost of repair

Stealing- 15

Fighting:

- Verbal and/or threatening bodily harm- 15
- Physical and/or inflicting bodily harm- 20

Bullying- 20 **(subject to suspension or expulsion depending on severity)**

Middle & High School Discipline:

The demerit system is a guide for discipline at Woodland Baptist Christian School and is used as a communication tool between the school and the home. The positive side of discipline is emphasized in Proverbs 22:6. The administration at Woodland Baptist Christian School expects students to conduct themselves with class and consistently maintain the highest standards of behavior. Failure to comply with the standards of conduct will result in the issuance of demerits. The teacher or other school personnel recommends demerits for a student to the administrator, who will make the final decision.

The demerit system is categorized into three broad areas of development: Responsibility Offenses, Character Offenses, and Dress Code Offenses. All demerits will be increased if the offense continues throughout the school year.

Responsibility Offenses 1-3 Demerits for each offense	**Character Offenses** 3-15 demerits for each offense
Communication (including passing notes)	Forging a parent's signature
Hall violations	Lying
Failure to follow instructions	Inappropriate conduct
Late to class consistently	Inappropriate language
Working on unrelated material in class	Fighting
Failure to get forms signed	Refusing to sign document
Not attending detention when assigned.	Being dismissed from class
Disorderly conduct (horseplay, goofing off)	Drivers' infraction
Disturbing class	Skipping class
Bad attitude	
Direct Disobedience	

15 demerits for each offense	Boy's Dress Code Offense 1-3 demerits for each offense
Stealing	Inappropriate pants/shirt, or footwear
Defacing school property	Inappropriate hairstyle
Violent or destructive behavior	Un-tucked shirt
Social infraction	Unshaven
Cheating	No belt
Plagiarism	Jewelry (other than a watch)
Inappropriate material (magazines, pictures, videos, tapes, CDs)	Body art or piercing
	Not in proper chapel dress code

Girls' Dress Code Offenses 1-3 demerits for each offense
Inappropriate shirt, skirt, dress, or footwear
Inappropriate hairstyle
Inappropriate make-up
Body art or unsuitable body piercing
Not wearing the proper chapel dress code

Students whose attire is deemed inappropriate will receive demerits and may be asked to secure appropriate clothing to continue attending school for the remainder of the day.

Demerit penalties listed above are for the first offense. Repeated offenses may result in a greater demerit penalty than that listed. If the administration believes that demerits are not changing a student's behavior, it may use alternative means of discipline to remedy the problem.

Detention:

- The student must report to the assigned detention room promptly by 2:40.
- The student must sit in the assigned detention room, without talking to other students, and perform the required task the WBCS Staff member administering detention deems necessary.
- The student must leave campus promptly once detention is completed.
- If the student usually stays in after-school care, the student will not be allowed to remain on campus the day they serve their detention.

Suspension/Expulsion:

Offenses that may result in suspension or expulsion:

Pornography	Threatening a teacher
Alcohol or Drugs	Violent or destructive behavior
Immorality	Sexual harassment
Use of tobacco in any form	Homosexual behavior
Bringing firearms to school	Gross vulgarity
Criminal activity	Stealing
Bringing a weapon other than a firearm to school	Vandalism/Destruction of property

Demerits **Penalty**

For every 3 demerits a student is given, he/she will miss one day of break

5	The student receives a warning notice to be signed by his parents and returned.
10	The student will receive one detention (4:00).
15	The student will receive two additional detentions. (4:00)
20	The student will receive three additional detentions, along with a one-week suspension from athletic participation and all extracurricular activities.
25	Students will draw an in-school suspension. Because ISS is a serious disciplinary measure, any parent whose child is placed on ISS must contact the administrator prior to the ISS date. Students whose parents have not contacted the administrator will not be permitted to attend school until contact has taken place. Upon accumulation of twenty-five demerits, the student loses all class and student body offices and is suspended from participating in any athletic or extra-curricular activities for a period of three weeks from the date the probation begins. The student also loses all privileges toward earning any athletic or academic award presented at the end-of-year ceremonies.
35	The student will serve two days of out-of-school suspension and relinquish the privilege to participate in any extra-curricular activities or sports activities for the remainder of the year.
50	Students who accumulate fifty demerits in a semester may lose the privilege of attending WBCS. A student who accumulates twenty-five demerits in two consecutive semesters is automatically placed on disciplinary probation and must meet with their parents and the administrator before continuing in school the following semester.

Woodland Baptist Christian School

Anti-Bullying Policy

The following policy has been established by the school board and administrators of Woodland Baptist Christian School regarding bullying.

I. Policy Statement

The school board of Woodland Baptist Christian School prohibits acts of bullying of a student or students. The school board and administrators have determined that a safe, civil, and Christian environment in school is necessary for students to learn and achieve high academic standards. Bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. Since students learn by example, school administrators, faculty, staff, and volunteers should be commended for demonstrating appropriate behavior; treating others with civility and respect; and refusing to tolerate harassment, intimidation, or bullying.

II. Definitions

Article 29C. School Violence Prevention. § 115C-407.15.

Bullying and harassing behavior. (a) As used in this Article, "bullying or harassing behavior" is any "pattern" of gestures or written, electronic, or verbal communications, or any physical act or any threatening communication that takes place on school property, at any school-sponsored function, or on a school bus, and that:

(1) Places a student or school employee in actual and reasonable fear of harm to his or her person or damage to his or her property.

(2) Creates or is certain to create a hostile environment by substantially interfering with or impairing a student's educational performance, opportunities, or benefits. For purposes of this section, "hostile environment" means that the victim subjectively views the conduct as bullying or harassing behavior and the conduct is objectively severe or pervasive enough that a reasonable person would agree that it is bullying or harassing behavior. Bullying or harassing behavior includes, but is not limited to, acts reasonably perceived as being motivated by any actual or perceived differentiating characteristic, such as race, color, religion, ancestry, national origin, gender, socioeconomic status, academic status, gender identity, physical appearance, sexual orientation, or mental, physical, developmental, or sensory disability, or by association with a person who has or is perceived to have one or more of these characteristics.

(b) No student or school employee shall be subjected to bullying or harassing behavior by school employees or students.

(c) No person shall engage in any act of reprisal or retaliation against a victim, witness, or a person with reliable information about an act of bullying or harassing behavior.

(d) A school employee who has witnessed or has reliable information that a student or school employee has been subject to any act of bullying or harassing behavior shall report the incident to the appropriate school official.

(e) A student or volunteer who has witnessed or has reliable information that a student or school employee has been subject to any act of bullying or harassing behavior should report the incident to the appropriate school official. (2009-212, s. 1; 2009-570, s. 39.)

https://www.ncleg.net/EnactedLegislation/Statutes/PDF/ByArticle/Chapter_115c/Article_29C.pdf

III. Policy Provisions

1. The school shall adopt discipline rules in compliance with NC General Statutes - Chapter 115C Article 29C that prohibit bullying and include provisions concerning education, parental involvement, and intervention. These discipline rules shall apply regardless of the location in which the bullying occurred when the bully and the targeted student are students at school or at a school function or disciplinary action is reasonably necessary to avoid substantial interferences with school discipline or prevent an unreasonable threat to the rights of others to a safe and peaceful learning environment.

2. The principal shall implement procedures that ensure both the appropriate consequences and remedial responses for students who commit one or more acts of bullying, consistent with the code of student conduct, as well as the consequences and remedial responses for staff members who commit one or more acts of bullying. Appropriate consequences and remedial actions are those that are graded according to the severity of the offenses and consider both the developmental ages of the student offenders and students' histories of inappropriate behaviors, per the code of student conduct.

3. The principal shall be responsible for designating a member of his/her staff to receive all complaints alleging violations of this policy.

4. All school employees, volunteers and contracted service providers who have contact with students are required to verbally report alleged violations of this policy to the principal or the principal's designee on the same day that an incident was witnessed or reliable information regarding the occurrence of an incident was received. A written report of the incident shall also be submitted to the school principal or principal's designee within one (1) school day of submitting the verbal report.

5. Students, parents, and visitors within the school are encouraged to submit a written report of alleged violations of this policy to the principal (or principal's designee) on the same day that an incident was witnessed or reliable information regarding the occurrence of an incident was received. Such a report may be made anonymously. Formal action for violations of the code of student conduct may not be taken solely based on an anonymous report.

6. Any church and school employee, volunteer or contracted service provider who promptly reports an incident of harassment, intimidation, or bullying, and who makes this report in compliance with the procedures of this policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident.

7. The principal or designee shall conduct a thorough and complete investigation for each report of an alleged incident of bullying received. The investigation shall be initiated by the principal or the principal's designee within one school day of the report of the incident. The principal may appoint additional personnel to assist in the investigation. The investigation shall be completed, and the written findings submitted to the principal as soon as possible, but not later than five school days from the date of the report of the alleged incident of harassment, intimidation, or bullying. The principal or his/her designee shall report the results of each investigation to the board of education on a quarterly basis during regularly scheduled board meetings.

8. The school shall record the frequency of bullying incidents in the following categories: verbal bullying, physical bullying, social/relational bullying and electronic or written communication bullying. The school shall report this information to the Pastor and school board. Information shall be submitted to the School Board by May 30 of each year.

9. The principal shall provide the parents of the students who are parties to the investigation with information about the investigation, in accordance with Federal and State law and regulation. The information to be provided to parents includes the nature of the investigation, whether the administration found evidence of bullying, and whether consequences were imposed, or services provided to address the bullying incident if the evidence of bullying was substantiated. This information is to be provided in an expedited manner.

10. Any school employee, volunteer or contracted service provider who receives a report of harassment, intimidation, or bullying from a student, parent, visitor, or colleague, and fails to initiate or investigate or who witnesses or observes a bullying incident and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action by the school.

11. The School Board of Woodland Baptist Christian School is authorized to define the range of ways in which school staff and the principal or the principal's designee shall respond once an incident of bullying is confirmed, according to the parameters described in the school's code of student conduct. The school board recognizes that some acts of bullying may be isolated incidents requiring that the school officials respond appropriately to the individuals committing the acts. Other acts may be so serious that they require a response either by the Church Pastor or by local law enforcement officials. Consequences and appropriate remedial actions for a student who commits an act of bullying may range from positive behavioral interventions up to and including suspension or expulsion.

12. The principal shall proceed in accordance with the code of student conduct, as appropriate, based on the investigation findings. As appropriate to the investigation findings, the principal shall ensure the code of student conduct has been implemented and provide intervention and/or relevant support services (i.e., refer to counseling, establish training programs to reduce bullying and enhance school climate, enlist parent co-operation and involvement, or take other appropriate action). Intervention and support implemented by the principal or his/her designee should include follow up services to both the targeted student and the bully. The principal shall inform the parents of all students involved in alleged incidents, and, as appropriate, may discuss the availability of counseling and other intervention services.

13. The principal of the school is authorized to acknowledge and respond to instances of false reporting of alleged bullying incidents.

    a. Students – Consequences and appropriate remedial action for a student could range from positive behavioral interventions up to and including suspension or expulsion.

b. School Employees – Consequences and appropriate remedial action for a school employee or contracted service provider who has contact with students could entail discipline in accordance with procedures and agreements.

c. Visitors or Volunteers – Consequences and appropriate remedial action for a visitor or volunteer could be determined by the school administrator after consideration of the nature, severity, and circumstances of the act, including law enforcement reports or other legal actions, removal of building or grounds privileges, or prohibiting contact with students or the provision of student services.

14. The principal shall post a link to the policy that is prominently displayed on the home page of the school's website. The principal shall ensure that notice of the policy appears in the student handbooks and all other publications of the school that set forth the comprehensive rules, procedures, and standards for the school.

15. The school shall disseminate the anti-bullying policy and bullying prevention instruction to all students in grades 1-12 within the school no later than September 15th of each school year. It is expected that anti-bullying information will be part of a more comprehensive bully prevention effort communicated to the students throughout the school year.

16. The school shall provide annual training on this policy and bullying prevention and intervention instruction to school employees, volunteers, and contracted service providers who have direct and on-going contact with students.

17. The school board and administrators of the Woodland Baptist Christian School understand that the characteristics and resultant needs of the school will continue to evolve, and that the existing base of knowledge regarding bullying prevention and intervention will continue to grow. Research on bullying prevention practices will continue to emerge, and the date on the nature of bullying behaviors will continuously change. It is essential that school administrators and school staff regularly review available bullying prevention and intervention data. Additionally, school administrators are expected to collect and analyze in-house data regarding bullying incident investigations, incident frequency and the effects of the school's efforts to address bullying behaviors. Through data-driven practice, administrators will be best qualified to determine the need for changes to policies and procedures and to institute improvements to prevention and intervention programs and approaches.

III Training

A. All school administrators and teachers will attend an annual session on bullying and the school's bullying policies during teacher workdays at the beginning of each school year.

C. All students in grades 1-12 will attend an annual session on bullying during the first week of each school year.

Source: https://www.ncleg.net/EnactedLegislation/Statutes/PDF/ByArticle/Chapter_115c/Article_29C.pdf